

**If you need support to write your report, complete the sections below. If you complete your report without this template, please ensure all relevant information is included.**

**Please complete the consent form on page three**.

Title and outline of project for which grant was awarded.

Grant recipient contact details (Name, address, email).



Total amount applied for. Total amount awarded.

How was this spent, including receipts/proof of purchase if required.



Please specify: INTERIM REPORT or FINAL REPORT

Summary of project including interventions and client group (as appropriate).

Outcomes of project, including evaluation results if appropriate.

Future aspirations following completion of project

FINAL REPORTS ONLY – Brief summary for publication in MusT (no more than 500 words). 

Ensure reports are returned to the MThNZ Executive Officer by the following deadlines:

● For smaller grants (up to $850), report to be submitted on completion of the project and no later than 12 months following the date of award.

● For larger grants (more than $851), interim report to be submitted at six months and final report to be submitted on completion of project and no later than 12 months following date of award or by negotiation

Please complete the Consent for Publication below.

